

7th Grade Team Targeted Skills List

Problem Solving Skills

1. Understands the problem before solving
2. Uses plan to breakdown problem into parts
3. Considers options & potential consequences
4. Checks solutions to see if reasonable

Decision-Making Skills

1. Recognizes need for a decision
2. Gathers appropriate information
3. Considers all options and their consequences
4. Accepts responsibility for decisions and evaluates results

Critical Thinking Skills

1. Asks good probing questions
2. Sorts out appropriate information
3. Supports ideas with solid reasons & examples
4. Distinguishes fact from opinion.

Communication Skills

1. Speaks effectively - clear, fluent, interesting
2. Listens effectively
3. Writes effectively - clear, concise, organized
4. Uses graphics to illustrate - neat, concise, complete

Organization Skills

1. Uses time & materials effectively- meets deadlines
2. Prioritizes and classifies materials
3. Creates and follows a plan of action to meet goals
4. Comes prepared for work or task

Cooperation Skills

1. Listens to and respects the ideas of others
2. Shares ideas and opinions appropriately; considers compromise
3. Does fair share of task or project.
4. Accepts responsibility; stays on task

Documentation Skills

1. Takes and keeps own notes at all meetings
2. Cites resources appropriately